

Stockholm 31-03-2004

Project team experts IEC TC 88/PT 61400-25:

Mr. Dirk Adam, n@tcon7 gmbh, Germany
Mr. Shinji Arinaga, Mitsubishi Heavy Industries, Japan
Mr. Johnny Behrmann Nygaard, NEG Micon Control Systems, Denmark
Mr. Claus Bjerger, ENERGI E2 A/S, Denmark
Mr. Ronald Brzezinski, GE Wind Energy, USA
Mr. Kay Clinard, KC Associates, USA
Mr. Erich W. Gunther, Electrotek Concepts, Inc., USA
Mr. Hennig Harden, DeWind Aktiengesellschaft, Germany
Mr. Kim Hansen, Mita-Teknik A/S, Denmark
Mr. Ulrik H. Henriksen, NEG Micon Control Systems A/S, Denmark
Mr. Harald Hilde, Statkraft SF, Norway
Mr. Eric L. van der Hooft, ECN Wind Energy, Netherlands
Mr. Knud Johansen, Vestas Wind Systems A/S, Denmark

Mr. Rogério Dias Paulo, EFACEC, Portugal
Mr. J. Prats, ECOTECNIA, Spain
Mr. Keld Rasmussen, Vestas Wind Systems A/S, Denmark
Mr. André Riesberg, GE Wind Energy, Germany
Mr. Torben Rokkedal Pedersen, NEG Micon Control Systems A/S, Denmark
Mr. Walter Sass, Second Wind Inc., USA
Mr. Thomas Schuckart, W2E Wind to Energy GmbH, Germany
Mr. Karlheinz Schwarz, SCC, Germany
Mr. Kaj Skov Nielsen, BONUS Energy A/S, Denmark
Mr. Gordon Smith, Garrad Hassan and Partners, Scotland, UK
Mr. Marcus Steel, Hydro Tasmania, Australia
Prof. Shiro Tamaki, Univ. of Ryukyus, Japan

Project leader:

Mr. Anders Johnsson, Vattenfall Utveckling AB, Sweden

Secretary:

Ms. Nancy Adam, metanavigator, Germany

NOTICE TO ATTEND THE 11TH IEC TC88/PT25 MEETING RALEIGH, NC, USA, 10TH-13TH MAY 2004

Dear Project team member

Welcome to the eleventh plenary meeting of TC88 Project 25. The meeting will be hosted by KC Associates.

On the next page you will find information about the meeting including a preliminary agenda. You will also find information on accommodation.

Please note that a formal registration for the meeting is requested before 16th April. The registration is important for the preparations of the meeting. **Hotel reservations have to be made 16th April at the latest.**

I look forward to meeting you all in Raleigh.

Best regards



Anders Johnsson
Project leader IEC TC88 PT25

ACCOMODATION

Residence Inn Raleigh Crabtree Valley
2200 Summit Park Lane
Raleigh, North Carolina 27612
United States
Phone: +1.919.279.3000

Website: Informaton on the hotel can be found at (web address in one word):
http://www.tripadvisor.com/Hotel_Review-g49463-d223922-Reviews-Residence_Inn_Raleigh_Crabtree_Valley-Raleigh_North_Carolina.html

There is a block of 16 rooms reserved at the Residence Inn. The rooms will be available for arrival on the 9th. Each Participate will need to let the Residence Inn know if you will be leaving on the 13th or 14th when you call and book your room.

Please make your reservation before April 16. The rooms are being held until three weeks prior to the meeting at a rate of \$99. These accommodations also provide breakfast every day and lite dinner Monday thru Thursday evening. **Each Participant will need to call the Residence Inn at 1.919.279.3000 and tell them you are with the "Wind Power Group" to receive this rate.**

The area's largest shopping center is just across the street. At this mall you should be able to find many different places to eat as well as some of the best shopping in the area. Each of the Participants will have a one bedroom suite that is equipped with Internet, a fully equipped kitchen and a wireless Internet is available in the conference room.

TRAVEL INFORMATION

Directions:

From Airport: Take I-40 to I-440 to Exit 7 B, Crabtree Valley Exit, or Rt 70. Left Turn onto Rt 70 and Go to 2nd Light, Make a Left onto Blue Ridge Rd., Go 150 yards and make a Left onto Summit Park Lane, Hotel on the Left.

Area Airport:

Raleigh/Durham International

MEETING PLACE

The meeting will be held at the Residence Inn Crabtree Valley, 2200 Summit Park Lane, Raleigh, North Carolina, USA.

For maps to the meeting place see (web address in one word):

http://www.tripadvisor.com/Hotel_Review-g49463-d223922-Reviews-Residence_Inn_Raleigh_Crabtree_Valley-Raleigh_North_Carolina.html

MEETING REGISTRATION

To register for the meeting, please send an e-mail to the project leader (e-mail address: anders.johnsson@vattenfall.com) with the following text in the subject field: **IEC TC88 PT25: Meeting May 10-13 - Registration Form**. Include your name and company in the e-mail.

We need to have your registration **not later than 16th April, 2004**.

11TH TC88/PT25 MEETING 10-13 MAY 2004

PRELIMINARY TIME SCHEDULE/AGENDA.

Day 1, Monday:

9:00 Meeting starts

12:00 Lunch

17:00 Meeting ends

Day 2, Tuesday:

8:00 Meeting starts

12:00 Lunch

17:00 Meeting ends

Day 3, Wednesday:

8:00 Meeting starts

12:00 Lunch

17:00 Meeting ends

Day 4, Thursday:

8:00 Meeting starts

11:00 Meeting ends

PRELIMINARY AGENDA

- Welcome and Introduction
- Approval of the agenda
- Appoint secretary for the meeting
- Roll call of experts
- The object of the meeting
- Minutes of meeting from Boulder
- Report and follow-up of actions
- Project administration
- Comments and discussions on Draft 2CD/CDV IEC 61400-25
 - Presentation of new overall document structure (split into several parts)
 - General discussion (document structure, numbering of documents, plan for introduction of WPP control, condition monitoring etc)
- Summary of comments on Draft 2CD/CDV IEC 61400-25
 - General discussion
- Discussion on comments on each part of the Draft 2CD/CDV IEC 61400-25
 - Part 25-1 Overall description
 - Part 25-2 Logical Nodes
 - Part 25-3 Common Data Classes
 - Part 25-4 Information Exchange Model
 - Part 25-5 Mappings and communication profiles
 - Part 25-6 Conformance testing
- Summary of technical discussions and resolution of comments
- Revision of IEC 61400-25
- Decision on status on IEC 61400 part 25
- Plan of action/priorities
- Assignment of tasks to WG members
- Project plan
- Numbering of the WG documents
- Report to the TC/SC meeting
- Date and location of the next meeting